

DISTRICT 19 COMMUNITY SERVICES BOARD

MENTAL HEALTH, INTELLECTUAL DISABILITY and SUBSTANCE ABUSE SERVICES

20 W. Bank Street – Suite 9 • Petersburg, Virginia 23803

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Terrelle Stewart, LPC, CPSC

Executive Director

District 19 Community Services Board held a regular meeting of the Board of Directors on Thursday, March 27, 2027, at 6:00 p.m. at 20 West Bank Street, Petersburg, Virginia 23803.

I. The Chairman, Gary Tally, called the meeting to order at 6:02 p.m.

II. **Roll Call:**

PRESENT:	Angela Haden	Donna Harrison
	Sherilyn Merritt	Keith Prince
	Daphne Turner	Col. Anthony Johnson
	Gary Talley	Helen Leonard
	Jean Grim	Kenneth Robinson
	Velma Shaw	Alastair Bailey

ABSENT: Becca Lynch

III. **Approval of Agenda**

MOTION: Mr. Robinson made the motion to approve the amended agenda as presented.

Seconded by: Mr. Prince

Motion carried

IV. **Approval of the Minutes**

MOTION: Mr. Robinson made the motion to approve the minutes from the February 27, 2025 meeting as presented.

Seconded by: Mrs. Leonard

Motion carried

- PARTICIPATING MEMBERS -

Colonial Heights
(804) 520-7210

Dinwiddie
(804) 469-3746

Greensville/Emporia
(434) 348-8900

Hopewell/Prince George
(804) 541-8660

Petersburg
(804) 862-8002

Surry
(757) 294-0037

Sussex
(804) 834-2205

- V. Recognition of Employees** – Kheia Hilton, Director of Adult Services, recognized LaTonya Jones as Employee of the Month for March 2025. Ms. Jones works in the Sussex office as an Administrative Support Specialist. Ms. Jones provided support and assistance to clients while the case manager was out on medical leave. She kept everything in order with the clients while continuing with her own duties. She continued to have a positive attitude with all of the additional duties. Ms. Jones also supported the Emporia and ACT teams when needed. Staff often praise her warm and welcoming spirit while commenting on how knowledgeable and helpful she is. She goes above and beyond to support staff members and clients. We congratulate her on this well-deserved recognition.
- VI. Public Comments** - *All persons addressing the Board shall sign-in with name and address. Comments shall be limited to five minutes. No person shall be permitted to address the Board of Directors a second time until all others have been heard and no one may speak more than twice on any subject in any one meeting. All remarks shall be addressed to the Board as a body. Any person who makes personal, impertinent, abusive, or slanderous statements, or incites disorderly conduct will be asked to leave the meeting.* – No Public Comments.
- VII. New Business**
- A. Health Insurance Rate Options** – The Executive Director, Terrelle Stewart, and the Director of Finance and Administration, Lisa Clark, presented the Board with three (3) options for healthcare insurance for FY 26. This will entail a 2.8 percent increase over last year. Rates become effective July 1, 2025. If Option 1 is selected, District 19 will absorb the full 2.8 percent with no increase to employees. If Option 2 is selected, District 19 and the employee will split the increase 50 percent each, while District 19 maintains 100 percent of the cost for high deductible plan for employee only. If Option 3 is selected, the employee will absorb the full 2.8 percent increase while District 19 maintains 100 percent of the cost for high deductible plan for employee only. Board members discussed the advantages and disadvantages of all options for the agency and for staff. After further discussion, the Board agreed that Option #1 was the best option at this time. The Board was concerned that if the staff had to take on the full 2.8 percent increase, it would negatively impact potential raises, if given, in the next fiscal year. Mr. Talley, Chairman, asked for a motion to approve Option 1 for healthcare insurance rates for FY 25.

MOTION: Mr. Robinson made the motion approve Option 1 for healthcare insurance for FY 26 in which the Board will absorb the full 2.8 percent increase.

Seconded by: Ms. Merritt

Motion carried.

Roll Call:

Angela Haden – Yes	Donna Harrison – No
Sherilyn Merritt – Yes	Keith Prince – Yes
Daphne Turner – Yes	Col. Anthony Johnson – Yes
Gary Talley – No	Helen Leonard – Yes
Jean Grim – Yes	Kenneth Robinson – Yes
Velma Shaw – Yes	Alastair Bailey – Yes

- B. Human Rights Plan Update Review** – District 19's name change will become effective May 1, 2025. The Human Rights Plan was updated to include the name change, Greater Reach Community Services Board. There were basically no other significant changes.

VIII. Informational Items

- A. Finance Report** – Lisa Clark, Director of Finance and Administration, reviewed the finance report with the Board, and answered questions on specific line items. The report is provided for informational purposes.
- B. Vacancy Report** – Mrs. Stewart reviewed the vacancy report for informational purposes. She stated that we are cleaning up positions that are no longer needed. She also informed the Board that District 19 is sponsoring a job fair in May that will be included in the board packet.
- C. Delegate Taylor VAPE Education and Prevention Efforts in the 82nd District (Petersburg, Dinwiddie, Prince George, and Surry)** – Delegate Taylor collaborated with stakeholders, and D19 for VAPE Prevention in the community. We visited Surry, Dinwiddie, and Prince George for VAPE Prevention. Overall, VAPE

prevention is mutual in the community. There are free trainings presented which will be taken by our Prevention staff. District 19's Another Chance Program that is provided in several school systems in our catchment area, state that there has been an increase in vaping among students. We would like to grow and expand vaping prevention to target children and families.

D. Petersburg Updates – The Executive Director and Director of Finance and Administration met with the Petersburg City Manager. They are working on state and federal initiatives. Petersburg is building a city-wide hub that would provide in-kind space to District 19 to provide services. This would benefit us as an agency, as well as the city as it would lower their local match for providing the space. More information will be provided as it becomes available.

IX. Closed Session

Motion to convene in closed session:

Chairman: I will now entertain a motion pursuant to Virginia Code Section 2.2-371 (A)(1), (7)(8), to go into closed meeting for the purpose of consultation with legal counsel and briefings pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body.

MOTION: Col. Johnson made the motion to go into closed session.

Seconded by: Mr. Robinson

Motion carried

Chairman: I will now entertain a motion, pursuant to Virginia Code § 2.2-3712 (D) that, to the best of each director's knowledge and with no director dissenting, in closed session just concluded only the following were heard, discussed or considered:

- (i) public business matters lawfully exempted from open meeting requirements; and
- (ii) such public business matters as were identified in the motion by which the closed meeting was convened.

MOTION: Mr. Prince made the motion to convene in open session where only business matters were discussed as identified in the motion by which closed session was convened.

Seconded by: Mr. Robinson

Motion carried

Roll Call

Angela Haden – Yes
Sherilyn Merritt – Yes
Daphne Turner – Yes
Gary Talley – Yes
Jean Grim – Yes
Velma Shaw – Yes

Donna Harrison – Yes
Keith Prince – Yes
Col. Anthony Johnson – Yes
Helen Leonard – Yes
Kenneth Robinson – Yes
Alastair Bailey – Yes

XI. Adjournment

MOTION: Mr. Prince made the motion to adjourn the meeting.

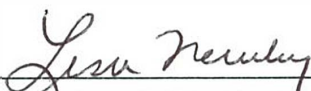
Seconded by: Mr. Robinson

Motion carried

There being no further business, the meeting adjourned at 7:12 p.m.



Gary Talley, Board Chair



Lisa Newby, Clerk to the Board