

# DISTRICT 19 COMMUNITY SERVICES BOARD

## MENTAL HEALTH, INTELLECTUAL DISABILITY and SUBSTANCE USE SERVICES

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**Jennifer Tunstall, LCSW**  
*Executive Director*

**Melissa DeVault, MS**  
*Director of Operations*

District 19 Community Services Board held a regular meeting of the Board of Directors on Thursday, February 24, 2022 at 6:00 p.m.

**I. The Chair, Brenda Ebron-Bonner, called the meeting to order at 6:09 p.m.**

**Roll Call:**

<b>PRESENT:</b>	Brenda Ebron-Bonner	W. Joe Green
	Shamika Lewis	Natachia Randles
	Col. Anthony Johnson	Kenneth Robinson
	Gary Talley	Shel Bolyard-Douglas
	Frances Randolph	Daphne Turner

<b>Absent:</b>	Ray Spicer	Jean Grim
	William Hagy	

**II. Director's Opening Statement:** On January 4, 2022, the City of Petersburg instated a local emergency due to the rise of COVID-19 cases. In an effort to maintain the health and safety of the general public during the public emergency, this meeting is being held virtually via Zoom.

**III. Approval of the Agenda**

**MOTION:** Mr. Robinson made the motion to accept the agenda as presented.

Seconded by: Ms. Randolph

Motion carried

**Roll Call:**

Brenda Ebron-Bonner - yes	W. Joe Green – yes
Shamika Lewis - yes	Natachia Randles - yes
Col. Anthony Johnson – yes	Kenneth Robinson – yes
Gary Talley – yes	Shel Bolyard-Douglas – yes
Frances Randolph – yes	Daphne Turner – yes

- PARTICIPATING MEMBERS -

Colonial Heights  
(804) 520-7210

Dinwiddie  
(804) 469-3746

Emporia/Greenville  
(434) 348-8900

Hopewell/Prince George  
(804) 541-8660

Petersburg  
(804) 862-8002

Surry  
(757) 294-0037

Sussex  
(804) 834-2205

**IV. Approval of the Minutes**

**MOTION:** Mr. Green made the motion to approve the minutes of the January 27, 2022 meeting as presented.

Seconded by: Mr. Robinson

Motion carried

**Roll Call:**

Brenda Ebron-Bonner - yes

Shamika Lewis - yes

Col. Anthony Johnson – yes

Gary Talley – yes

Frances Randolph – yes

W. Joe Green – yes

Natachia Randles - yes

Kenneth Robinson – yes

Shel Bolyard-Douglas – yes

Daphne Turner – yes

**V. Introduction of New Board Member – City of Colonial Heights**

Mrs. Tunstall introduced and welcomed Angela C. Haden to District 19’s Board of Directors. Ms. Haden was appointed to the Board of Director’s by the City of Colonial Heights on December 14, 2021. Her term started on January 1, 2022.

Ms. Haden is a Support Services Specialist for Colonial Heights Public Schools. We look forward to working with her in the years to come.

**VI. Recognition of Employees** – Mrs. Tunstall recognized Erin Lee, ACT Clinician, as Employee of the Month for February 2022. Ms. Lee goes over and beyond for her clients. One example that reflects such conduct is when one of our ACT consumers desperately needed to wash his clothes. Erin traveled to several banks and convenience stores in search of change due to the coin shortage. However, she was unsuccessful. Erin did not give up. She decided to try one more place and was able to retrieve change for her consumer so that he could wash his clothes. This may seem like a little thing to most people, but to that consumer it made a big difference. It is the little things that make the most difference. For this reason, Ms. Lee is being recognized as Employee of the Month for February 2022.

**VII. Public Comments** - All persons addressing the Board shall sign-in with name and address. Comments shall be limited to five minutes. No person shall be permitted to address the Board of Directors a second time until all others have been heard and no one may speak more than twice on any subject in any one meeting. All remarks shall be addressed to the Board as a body. Any person who makes personal, impertinent, abusive, or slanderous statements, or incites disorderly conduct will be asked to leave the meeting. – There were no public comments at this meeting.



## VIII. Old Business

**Update – Electronic Health Records Process** – Mrs. Tunstall provided a brief update to the Board on the status how the EHR selection process is going. The RFP closed and we are in the process of making a selection with demos being presented by vendors on site. Thirty staff from different programs with different roles are participating in the demo presentations by four vendors. We will narrow the four down to two vendors and then start navigation of those two systems. We will close by speaking with individual references and finally identifying which vendor/system we chose. We are looking at every process to make sure it meets our needs before making a selection.

## IX. New Business

**New Information on MARCUS Alert** – MARCUS Alert task force group at D19 is being headed by Terrelle Stewart, Director of Community and Crisis Services. The last meeting in November was halted due to area CSBs in Virginia with implementation having many difficulties. The Department is changing protocols and have paused meeting with our stakeholders. The Department was supposed to be putting out a tool kit in January/February of this year; there are now new proposals for changes in the language and requirements of the MARCUS Alert legislation.

The new proposals were provided to Board members in their packets for this meeting showing what was discussed and what will be voted on, and potential revisions to MARCUS Alert. Mrs. Tunstall highlighted a few of the revisions with Board, but asked Board members to review the information on their own. This will be discussed in future meetings as well. One proposed revision states that every locality with a population of 80,000 or less **may establish local protocols (instead of shall have established)** that meet the requirements set forth in the Department of Behavioral Health and Developmental Services plan set forth in clauses (vi), (vii), and (viii) of subdivision B 2 of § 37.2-311.1. Another version proposed that localities with a population of 40,000 or less also “may” establish protocols instead of “shall”. A third potential change to the MARCUS alert is to delay the timeline in which all localities must have the protocols implemented, regardless of population size. VACSB supports this option. We believe that the protocols are important, however, we do need more time to make sure all systems are supported and integrated prior to implementing this very large and complex system change.

A very important revision to the MARCUS Alert system is that, “No community services board or behavioral health authority shall be required to establish a Marcus alert program and a community care or mobile crisis team unless the localities participating in the community services board or behavioral health authority have agreed to participate in the Marcus alert system.”

**X. Informational Items**

- A. Financial Report** – The Financial Report was provided for informational purposes. Lisa Clark, Finance Director, gave an overview of the report for revenues and expenses. She stated that she plans to change to format to include revenue type for our funding structure and local fund match so that the financial report will be easier to read for funding sources.
- B. Quarterly Executive Service Summary** – Mrs. Tunstall provided the Board with a summary of services by month and locality for the fiscal year July 2021 through January 2022. This report gives a summary of services provided by month for individuals residing in each locality in our catchment area. The service summary includes mental health services, developmental services, substance use disorder services, and emergency and ancillary services. This report has been beneficial for Board members and localities to see how the citizens of their localities are being served.

**XI. Closed Session – Not scheduled for this meeting.**

**XII. Adjournment**

**MOTION:** Mr. Robinson made the motion for the meeting to adjourn.

Seconded by: Col. Johnson

Motion carried

There being no further business, the meeting was adjourned at 6:55 p.m.



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Brenda Ebron-Bonner, Board Chair



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Lisa Newby, Clerk to the Board