

DISTRICT 19 COMMUNITY SERVICES BOARD

MENTAL HEALTH, INTELLECTUAL DISABILITY and SUBSTANCE USE SERVICES

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Jennifer Tunstall, LCSW
Executive Director

Melissa DeVault, MS
Director of Operations

District 19 Community Services Board held a regular meeting of the Board of Directors on Thursday, October 24, 2019, at 6:00 p.m. at 20 West Bank Street, Petersburg, Virginia 23803.

I. The Vice-Chair, Brenda Ebron-Bonner, called the meeting to order at 6:03 p.m.

II. Roll Call:

PRESENT: Brenda Ebron-Bonner W. Joe Green
Mark Shiflett Rose Mastracco
Bertha Judge Ray Spicer
Frances Randolph Jean Grim
Shamika Lewis Kenneth Robinson
Daphne Turner

EXCUSED: Richard Yates Sherry Saunders
Antonio Moran Shel Bolyard-Douglas
Gary Talley

III. Approval of Agenda

MOTION: Mr. Robinson made the motion to approve the agenda as presented.

Seconded by: Mr. Green

Motion carried

IV. Introduction of New Board Member – Prince George County

District 19 Community Services Board welcomed Ms. Jean Grim to the Board of Directors. Ms. Grim will represent the County of Prince George.

V. Approval of Minutes

MOTION: Mr. Green made the motion to approve the minutes from the September 26, 2019 meeting as presented.

- PARTICIPATING MEMBERS -

Colonial Heights
(804) 520-7210

Dinwiddie
(804) 469-3746

Emporia/Greenville
(434) 348-8900

Hopewell/Prince George
(804) 541-8660

Petersburg
(804) 862-8002

Surry
(757) 294-0037

Sussex
(804) 834-2205

Seconded by: Mrs. Mastracco

Motion carried

- VI. Public Comments** – It was reported to the Board that School-Based Therapist, Andrei Rodin, is doing a good job in Colonial Heights.
- VII. Recognition of Employees** - Jennifer Tunstall, Executive Director, recognized Toni McCray, Same Day Access Support Specialist, Community and Crisis Services, as Employee of the Month for October 2019. Ms. McCray has been with District 19 for a total of 19 years. She has always been an essential part of whatever department/clinic she works in, and is dedicated to maintaining efficiency and integrity in her work. She puts in 100 percent to her team, consumers and the agency as a whole. She assists in training administrative staff and is always open to helping others. Ms. McCray is being recognized for her outstanding accomplishments and contributions to District 19 Community Services Board.

VIII. Old Business

DBHDS Decision Brief for Emergency Services Funding – Mrs. Tunstall reviewed with the Board, the Commissioner’s Decision Brief for requested funding to increase salaries for Emergency Services workers. She gave a brief overview of the background and justification for D19 requesting additional resources. District 19 requested \$300,000, but was approved for \$160,000. This funding would be dispersed instead of our Medicaid reallocation dollars that were to be allocated due to the Medicaid revenue shortfall. Therefore, this is not “new” or “additional” funds that we would be receiving.

Mrs. Tunstall reiterated the difficulty that Emergency Services has had due to vacancies and the hospital bed shortage. Mrs. Tunstall asked the Board to let her know of any concerns that they may hear from their localities, but she will continue to provide support by letting them know what we are doing.

IX. New Business

Nominating Committee - Vice-Chair, Brenda Ebron-Bonner, opened the floor for volunteers for the Nominating Committee. The purpose of this committee is to bring nominations back to the Board to serve as officers for the upcoming year. The Committee will make their report at the first meeting of the year, 1/23/20, at which time new officers will be elected.

Mr. Joe Green, Mrs. Bertha Judge, and Ms. Jean Grim will serve on the Nominating Committee.

X. Informational Items

Item A. Financial Report - Finance Director, Lisa Clark, reviewed the financial report which detailed excess revenues of expenditures. She also distributed and reviewed the Medicaid expansion report and revised FY19 data collections for the FY19 report that is sent to the Department (reporting requirements for DBHDS). She stated that she is not sure how formulas will be calculated in the future for Medicaid expansion. However, we will be focusing on collections in FY20. The Department was under the assumption that we would have a lot more new Medicaid consumers, but we were already serving them as uninsured consumers.

Item B. STEP-VA Outpatient Plan – Mrs. Tunstall gave an overview of the FY19 - FY24 Outpatient Behavioral Health Services CSB Individual Performance Plan. Increasing/Expanding Outpatient services is part of STEP-VA. The Department implemented templates for plan to be submitted on District 19's plan is to create two positions for Mental Health OP Therapists; one position for adults, and one position for children. The first two positions are open and posted for hiring. In order to provide MH Outpatient Therapy in all of our seven clinics, District 19 would need at least 10 therapists, but we were only funded for two. The two positions will be housed at Bank Street for SMI, SED, and at risk (and military). District 19 was approved for \$190,000 additional funds based on need (most needed). We are looking at the next phase and hoping the Department will approve two additional positions for our Hopewell/Prince George and Emporia clinics and expand telepsychiatry.

Item C. Performance Contract Revisions – Board Chair, Shel Bolyard-Douglas signed revisions made to the Performance Contract in July. Mrs. Tunstall brought back The FY19 and FY20 Community Services Performance Contract Changes to show the Board of the updated changes. Mrs. Tunstall gave a detailed overview of work requirements mandated by the contract. CSBs are required to work with MTM on Service Process Quality Management (SPQM). Language has been added to ensure that all CSBs will use and work with Department and the DMC regarding SPQM and the data elements necessary to assess the efficacy of the services as well as the overall effectiveness of clinical interventions provided by CSBs in support of improving client functioning (improving their behavioral health). This service is being funded by the Department for two years with use of data measuring tools. Our IT Department will do trainings for managers on how it works.

Another area of change is related to the DOJ Settlement (for ID/DD Services). We are required to support coordinators to ensure that all information about each individual, including the ISP and VIDES, is imported from CSB's EHR to the Department within five business days through electronic exchange mechanism mutually agreed upon by the CSB and the Department into electronic Waiver Management system (WaMS).

The Department is now requiring CSBs to maintain an operating reserve of funds sufficient to cover at least two months of personal and operating costs. We are still waiting for clear guidance on how that number is calculated and what is included since most Boards calculate differently. The Department has not finalized calculations yet. Mrs. Tunstall informed the Board that it would be difficult for D19 to maintain two months of expenses in reserves due to the delays in reimbursement, the high number of uninsured individuals in services, and other areas that are in need of resources such as fleet management and IT costs.

A new exhibit in the contract establishes state hospital census management admission discharge requirements that CSBs must satisfy, including eight additional requirements for CSBs that use more than eight beds per 100,000 adults.

Item D. SAC Minutes – Provided for informational purposes.

XI. Closed Session

MOTION: At 7:45 p.m., Mrs. Ebron-Bonner moved that District 19's Board of Directors convene in closed session under 2.2-3711(A)(3) Discussion or consideration of the acquisition of real estate for public purpose, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body as it relates to the 20 and 110 West Bank Street leases.

Seconded by: Mrs. Mastracco

Motion carried

Vice-Chair, Brenda Ebron-Bonner moved that the Board return to open session and certify by roll call vote that only public business matters lawfully exempted from FOIA's open meeting requirements by Virginia law, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered during closed meeting.

Roll Call

Brenda Ebron-Bonner - Yes	Daphne Turner – Yes
W. Joe Green – Yes	Jean Grim – Yes
Rose Mastracco – Yes	Shamika Lewis – Yes
Mark Shiflett – Yes	Kenneth Robinson – Yes
Bertha Judge – Yes	Ray Spicer – Yes
Frances Randolph – Yes	

Vice-Chair asked for a motion to enter into the lease amendment/extension between District 19 and Charles Leonard Hardware Building and authorize the Executive Director to enter into any necessary documents to effect the extension.

MOTION: Mr. Green made the motion to enter into the lease amendment/extension between District 19 and Charles Leonard Hardware Building and authorize the Executive Director to enter into any necessary documents to effect the extension.

Seconded by: Mr. Robinson

Motion carried

XII. Adjournment

MOTION: Mr. Robinson made the motion to adjourn the meeting.

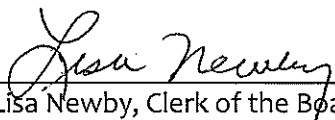
Seconded by: Ms. Randolph

Motion carried

There being no further business, the meeting was adjourned at 7:09 p.m.



Brenda Ebron-Bonner, Vice-Chair (Date)



Lisa Newby, Clerk of the Board (Date)