

# DISTRICT 19 COMMUNITY SERVICES BOARD

## MENTAL HEALTH, INTELLECTUAL DISABILITY and SUBSTANCE ABUSE SERVICES

20 W. Bank Street - Suite 7 • Petersburg, Virginia 23803

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Joseph E. Hubbard, C.P.A.  
*Executive Director*

Jennifer Kirkland  
*Director of Operations*

District 19 Community Services Board held a regular meeting of the Board of Directors on Thursday, January 22, 2015 at 6:00 p.m. at 20 West Bank Street, Petersburg, Virginia 23803.

I. The Chairman, Donald Hunter, called the meeting to order at 6:04 p.m.

### II. Roll Call:

**PRESENT:** Donald Hunter                      Shel Bolyard-Douglas  
Jennifer Moore                              Phyllis Moore-Tolliver  
Cornell Prince, II                            Sherry Saunders  
Rose Mastracco                              Carolyn Thompson  
John Weigel                                  Capt. Mark Payne  
Frances Randolph                            Roger Wiley, P.C.

**EXCUSED:** Isabel Vartanian                      Rhonda Greene  
Ronald Washington                          W. Joe Green  
Patricia Harper                                Stephanie Parker

### III. Approval of Agenda

**MOTION:** Ms. Mastracco made the motion to approve the agenda as presented.

Seconded by: Mrs. Saunders

Motion carried.

### IV. Approval of Minutes

**MOTION:** Mrs. Thompson made the motion to approve the minutes of the December 4, 2014 meeting as presented.

Seconded by: Mrs. Moore

Motion carried.

- PARTICIPATING MEMBERS -

Colonial Heights  
(804) 520-7210

Dinwiddie  
(804) 469-3746

Emporia/Greenville  
(434) 348-8900

Hopewell/Prince George  
(804) 541-8660

Petersburg  
(804) 862-8002

Surry  
(757) 294-0037

Sussex  
(804) 834-2205

- V. **Public Comments** – Mr. Hubbard thanked members of the Board for cards, plants, emails, and personal well wishes on the recent death of his mother. Every gesture made was greatly appreciated.

Capt. Payne brought it to the attention of the Board that there will be a new class required for mandatory reporters of child abuse regarding House Bill 1441. It is in the House now, but is coming soon. Based on the information we have, it will become effective July 1, 2017, and the Department of Social Services will be taking the lead.

- VI. **Board Educational Topic** – Rodion Tsiptsis, Emergency Services Manager, at District 19 CSB, was joined by Victor Harrison, Chief Magistrate, and Sgt. Kevin Johnson, of the Hopewell Police Department, in giving an overview of how people end up in the hospital. Mr. Harrison explained the duties of the magistrate and the process and meaning of an Emergency Custody Order (ECO), Temporary Detention Order (TDO), and the collaboration efforts between agencies. Sgt. Johnson, also a CIT instructor for Crater, explained the role CIT plays in dealing with people who suffer from mental health issues. It has made a great difference in how officers are able to effectively assist in an overall crisis situation. Mr. Tsiptsis gave an overview of the paperwork and documentation needed to complete a Preadmission Screening Report. He also reviewed the department's (DBHDS) oversight recommendations for emergency evaluators' qualifications and training by the year 2020, and how it will affect Community Services Boards.

- VII. **Service Recognition** – Mr. Hubbard recognized Theoria Nixon, Manager of Procurement, as Employee of the Month for January 2015. He also recognized Yaosca Martinez, Human Resources Associate, as Employee of the Year for 2014. Mr. Hubbard thanked them for their contributions to District 19.

- VIII. **Old Business** – None

- IX. **New Business** – None

- X. **Informational Items**

A. **Financial Report** – Mr. Hubbard reviewed the monthly financial report for informational purposes.

B. **Performance Outcome Reports** – Mr. Hubbard presented the Monthly Board Report for January 2015. The report will be provided as a part of the monthly Board meeting.

**X. Informational Items**

**C. Staff Advisory Committee Minutes** were provided for informational purposes. SAC continues to meet at least monthly to address employee issues and assist in preparation for All Staff meetings.

**D. DBHDS Dashboard Overview** – The Department of Behavioral Health and Developmental Services under the Secretary of Health and Human Services is now looking at performance measures through monthly dashboards. There are 21 items that look at behavioral health and developmental measures and show where each of the community services boards fall under each measure. It is early in the process, but the dashboards are now a part of the performance contract. We will continue to look at monthly dashboards sent by the department to make sure we fall within the guidelines of the performance contract.

**E. Jessica’s Dream** – Jessica Ann Moore, co-founder of Drop Out to Degree Program and an honors student at Sexton Hall University majoring in psychology, was tragically shot and later died of her injuries on September 25, 2010. Jessica’s professional goal was to become a psychologist specializing in helping men and women in the military who were suffering from Post-Traumatic Stress Disorder (PTSD) and Traumatic Brain Injury (TBI). District 19 Community Services Board is determined to see that Jessica’s dream is fulfilled and has created the “Jessica’s Dream Fund.” All proceeds from this fund will be used to educate and provide treatment to returning service personnel and their families who may be experiencing the effects of PTSD or TBI. District 19 CSB, along with other sponsors of Jessica’s Dream, will provide “Welcome Home” packages to all service personnel having been deployed to combat zones and returning home through Fort Lee, Virginia, which is located in District 19’s catchment area.

Fort Lee recently provided background information and a list of statistics to District 19 CSB on how funds are being used. Fort Lee Virginia, Marriage and Family Retreat was held September 5-7, 2014 in Williamsburg, Virginia. Funds from the Fort Lee Virginia, Chapel Tithes & Offerings (CTOF) were used to underwrite this program. Costs per couple were approximated at \$800.00, for 25 couples.

**XI. Executive Session – Legal/Personnel – None**


**XII. Adjournment**

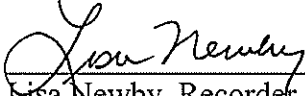
**MOTION:** Mr. Prince made the motion to adjourn the meeting.

Seconded by: Capt. Payne

Motion carried.

There being no further business, the meeting was adjourned at 7:31 p.m.

  
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Donald Hunter, Chairman (Date)

 3/26/15  
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Lisa Newby, Recorder (Date)