

DISTRICT 19 COMMUNITY SERVICES BOARD

MENTAL HEALTH, INTELLECTUAL DISABILITY and SUBSTANCE ABUSE SERVICES

20 W. Bank Street - Suite 7 • Petersburg, Virginia 23803

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Joseph E. Hubbard, C.P.A.
Executive Director

Jennifer Kirkland
Director of Operations

District 19 Community Services Board held a regular meeting of the Board of Directors on Thursday, December 4, 2014 at 6:00 p.m. at 20 West Bank Street, Petersburg, Virginia 23803.

I. The Chairman, Donald Hunter, called the meeting to order at 6:02 p.m.

II. Roll Call:

PRESENT: W. Joe Green Carolyn Thompson
Sherry Saunders John Weigel
Donald Hunter Rhonda Greene
Cornell Prince, II Shel Bolyard-Douglas
Capt. Mark Payne Phyllis Moore-Tolliver
Brenden Wiley, P.C.

EXCUSED: Willadean Harrison Rose Mastracco
Jennifer Moore Isabel Vartanian
Ronald Washington Frances Randolph
Patricia Harper Stephanie Parker

III. Approval of Agenda

MOTION: Mrs. Thompson made the motion to approve the agenda as presented.

Seconded by: Mrs. Greene

Motion carried.

IV. Approval of Minutes

MOTION: Mr. Green made the motion to approve the minutes of the October 23, 2014 meeting as presented.

Seconded by: Mr. Prince

Motion carried.

- PARTICIPATING MEMBERS -

Colonial Heights
(804) 520-7210

Dinwiddie
(804) 469-3746

Emporia/Greenville
(434) 348-8900

Hopewell/Prince George
(804) 541-8660

Petersburg
(804) 862-8002

Surry
(757) 294-0037

Sussex
(804) 834-2205

V. Public Comments – Board member, Shel Bolyard-Douglas thanked Sherri Diven, Director of Child and Adolescent Services, for speaking at the CPMT meeting.

VI. Resolution of Appreciation – Willadean Harrison's term to the Board will expire December 31, 2014. Mrs. Harrison served on the Board from March 4, 2003 to December 31, 2014. Although Mrs. Harrison was not present, Chairman, Donald Hunter, read the Resolution of Appreciation for Mrs. Harrison's devoted hours assisting the Board in accomplishing our mission to serve our community, and her devotion to duty and willingness to serve her community.

MOTION: Mrs. Shel Bolyard-Douglas made the motion to adopt the Resolution of Appreciation for Mrs. Harrison's service to District 19 Community Services Board.

Seconded by: Mr. Weigel

Motion carried.

VII. Old Business - Nominating Committee Report – Dr. Phyllis Moore-Tolliver, Chairman of the Nominating Committee, thanked Board members, W. Joe Green and Sherry Saunders for serving on the committee. The Nominating Committee submitted the following representatives as their recommendation for officers of District 19 Community Services Board for 2015:

Chairman: Donald Hunter, Prince George County
Vice-Chairman: Cornell Prince, II, City of Petersburg
Treasurer: Sherry Saunders, City of Emporia

Chairman, Donald Hunter asked for further nominations from the floor.

MOTION: Mr. Green made to the motion to close the nomination.

Seconded by: Mrs. Greene

Motion carried.

MOTION: Mrs. Thompson made the motion to approve officers presented by the Nominating Committee.

Seconded by: Mrs. Bolyard-Douglas

Motion carried.

VIII. New Business:

Item A. Local Funding Requests – Mr. Hubbard reviewed local funding with the Board and stated that we are requesting an increase from some localities in 2015 that we weren't fully funded. Otherwise, we are not requesting any additional funding for 2015-16. Mrs. Bolyard-Douglas stated that based on the funding requested, consumers could not get services anywhere for that amount. The monthly reports show statistical data to take back to localities. She commended Mr. Hubbard for presenting good statistical data.

MOTION: Mr. Green made the motion to accept the request for local funding for each locality as presented by the Executive Director.

Seconded by: Capt. Mark Payne

Motion carried.

Item B. Billing – Mr. Hubbard presented to the Board, a request to change billing practices related to credentialing of providers. Historically, when getting new providers, it takes up to six months to get credentialed if they have insurance. When we have a change in providers, we start looking at not being able to get credentialed on time. If a consumer is covered by a third party insurance carrier with which District 19 participates, every attempt should be made to have providers credentialed with that carrier to provide service for that consumer in order to prevent lost billing. At this time, it is being requested that if there is not a credentialed provider available, the consumer will have the option to receive services at another clinic where there is a credentialed provider, or be billed at full fee, with the exception of Crisis.

MOTION: Mr. Green made the motion to accept the policy change as presented.

Seconded by: Mrs. Thompson

Motion carried.

IX. Informational Items – Executive Director

Item A. Financial Report – Mr. Hubbard reviewed the financial report for informational purposes.

Item B. Performance Outcome Reports - Mr. Hubbard reviewed the Monthly Board Report for informational purposes. He encouraged the Board of Directors to continue to review the reports, which will be presented at each Board meeting.

Item C. SAC Minutes – Staff Advisory Committee minutes were presented for the month of November. Members of the Board were invited to attend the December All Staff Meeting to be held on December 12, 2014 at the Fraternal Order of Eagles in Petersburg.

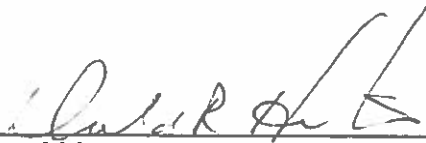
X. Adjournment

MOTION: Mr. Weigel made the motion to adjourn the meeting.

Seconded by: Dr. Moore-Tolliver

Motion carried.

There being no further business, the meeting was adjourned at 6:24 p.m.



Donald Hunter, Chairman (Date)

 1/22/15

Lisa Newby, Recorder (Date)