

DISTRICT 19 COMMUNITY SERVICES BOARD

MENTAL HEALTH, INTELLECTUAL DISABILITY and SUBSTANCE ABUSE SERVICES

20 W. Bank Street - Suite 7 • Petersburg, Virginia 23803

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Joseph E. Hubbard, C.P.A.
Executive Director

Jennifer Kirkland
Director of Operations

District 19 Community Services Board held a regular meeting of the Board of Directors on Thursday, March 27, 2014 at 6:00 p.m. at 20 West Bank Street, Petersburg, Virginia 23803.

I. The Chairman, Donald Hunter, called the meeting to order at 6:00 p.m.

II. Roll Call:

PRESENT: Col. Lance Forsythe Shel Bolyard-Douglas
Willadean Harrison Rhonda Greene
Donald Hunter Isabel Vartanian
Cornell Prince, II W. Joe Green
Kenneth Robinson Sherry Saunders
Carolyn Thompson John Weigel
William Hefty

EXCUSED: Frances Randolph Phyllis Moore-Tolliver
Ronald Washington Patricia Harper
Stephanie Parker

III. Approval of Agenda

MOTION: Mr. Robinson made the motion to approve the agenda as presented.

Seconded by: Mrs. Greene

Motion carried.

IV. Approval of Minutes

MOTION: Mr. Green made the motion to approve the minutes of the February 27, 2014 meeting as presented.

Seconded by: Mr. Robinson

Motion carried.

- PARTICIPATING MEMBERS -

Colonial Heights
(804) 520-7210

Dinwiddie
(804) 469-3746

Emporia/Greenville
(434) 348-8900

Hopewell/Prince George
(804) 541-8660

Petersburg
(804) 862-8002

Surry
(757) 294-0037

Sussex
(804) 834-2205

V. Public Comments – None

VI. Board Educational Topic – Dr. James Byrne, Medical Director, spoke to the Board on the subject of Suicide. Dr. Byrne presented a slide presentation, with handouts, highlighting statistics, associated disorders and interventions related to suicide. After the presentation, Dr. Byrne answered questions regarding the slide presentation and suicide in general. He encouraged the need to put into place a safety plan of our own for those considered high risk for suicide. Board Counsel, William Hefty, stated that there can be no press releases regarding suicides as it is a HIPAA violation. Mr. Hubbard stated that we have to notify the Department of Behavioral Health and Developmental Services (DBHDS) of suicides, but the report is not made public. Board members were appreciative of the timeliness of the topic, and how it relates to issues faced by Community Services Boards.

VII. Service Recognition – Mr. Hubbard recognized Colleen McKoy, Mental Health Case Manager for the Dinwiddie Clinic, as Employee of the Month for March 2014. Mr. Hubbard thanked Ms. McKoy for her contributions, and presented her with her award.

VIII. Old Business – None

IX. New Business

Health Insurance Renewal – Last year we hired Digital Benefits Incorporated to oversee the RFT to oversee new insurance policies for our staff. We received a renewal notice from Local Choice with a 4.2 percent increase. This is very small compared to other comparable plans. The recommendation by the Executive Director to the Board is to continue with Local Choice divided equally 4.2 percent for another year.

MOTION: Mrs. Thompson made the motion to continue with the Local Choice Plan as presented with a 4.2 percent increase over the next year.

Seconded by: Mrs. Harrison

Motion carried unanimously.

X. Informational Items – Executive Director

Item A. Financial Report – Mr. Hubbard reviewed the financial report for informational purposes. The budget is progressing very well.

Item B. Performance Outcome Reports - Mr. Hubbard stated that this is an ongoing report, and encouraged Board members to review and give feedback. Board members were also encouraged to inform the Executive Director if more information was needed in the report.

Item C. Staff Advisory Committee Minutes – There were no SAC minutes submitted this month.

Item D. State Budget and Legislative Overview - Mr. Hubbard briefly reviewed the handout on CSB Facilities Budget Items. The state does not have a budget yet, however, District 19's budget is progressing well. Our goal is to bring the budget to the Board, for the first time, between April and May.

XI. Closed Session – None

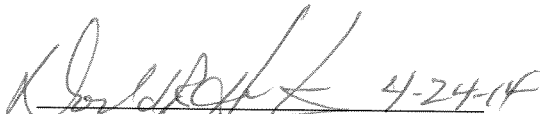
XII. Adjournment


MOTION: Mr. Robinson made the motion to adjourn the meeting.

Seconded by: Col. Forsythe

Motion carried.

There being no further business, the meeting was adjourned at 7:02 p.m.


Donald Hunter, Chairman (Date) 4-24-14


Lisa Newby, Recorder (Date) 4/24/14