

DISTRICT 19 COMMUNITY SERVICES BOARD
MENTAL HEALTH, INTELLECTUAL DISABILITY and SUBSTANCE ABUSE SERVICES

20 W. Bank Street - Suite 7 • Petersburg, Virginia 23803

(804) 862-8054 - Fax: (804) 863-1665

jhubbard@d19csb.com

jkirkland@d19csb.com

Joseph E. Hubbard, C.P.A.
Executive Director

Jennifer Kirkland
Director of Operations

District 19 Community Services Board held a regular meeting of the Board of Directors on Thursday, December 5, 2013 at 6:00 p.m. at 20 West Bank Street, Petersburg, Virginia 23803.

I. The Chairman, Col. Lance Forsythe, called the meeting to order at 6:00 p.m.

II. Roll Call:

PRESENT: Col. Lance Forsythe Shel Bolyard-Douglas
Rhonda Greene Willadean Harrison
Donald Hunter Phyllis Moore-Tolliver
Cornell Prince, II Frances Randolph
Kenneth Robinson Sherry Saunders
Carolyn Thompson Isabel Vartanian
John Weigel Roger Wiley

EXCUSED: W. Joe Green Ray Spicer
Ronald Washington Patricia Harper
Stephanie Parker

III. Approval of Agenda

MOTION: Mr. Robinson made the motion to approve the agenda as presented.

Seconded by: Mr. Hunter

Motion carried.

IV. Approval of Minutes

MOTION: Mrs. Thompson made the motion to approve the minutes of the October 24, 2013 meeting as presented.

Seconded by: Mr. Green

Motion carried.

- PARTICIPATING MEMBERS -

Colonial Heights
(804) 520-7210

Dinwiddie
(804) 469-3746

Emporia/Greenville
(434) 348-8900

Hopewell/Prince George
(804) 541-8660

Petersburg
(804) 862-8002

Surry
(757) 294-0037

Sussex
(804) 834-2205

V. Public Comments – None

VI. Set Meeting Date for Finance Committee – Finance Committee members will meet on Wednesday, January 15, 2014 at 10:00 a.m. Finance Committee members are Lance Forsythe, Donald Hunter, Willadean Harrison, Phyllis Moore-Tolliver, and John Weigel.

VII. Service Recognition – Mr. Hubbard recognized Sandra Mancuso, School Based Therapist for Child and Adolescent Services as Employee of the Month for December 2013.

VIII. Jail Diversion Update – Melissa DeVault, Jail Diversion and Special Projects Manager gave an overview of Jail Diversion Programs. District 19 Community Services Board received a grant to start a Crisis Intervention Team (CIT) program in July 2010. The program serves Colonial Heights, Dinwiddie, Emporia, Greensville, Hopewell, Petersburg, Prince George, Surry and Sussex. Since inception, the CIT has conducted ten 40-hour Basic CIT classes for law enforcement (199 trained), eight 8-hour CIT dispatcher classes (130 trained), three 8-hour Pre CIT Basic classes for Jailors and four CIT 3-day train-the-trainer classes (42 trained). The twelve law enforcement agencies within the South-Central Virginia area report that there are 307 sworn officers. One hundred fifty-two have been CIT trained; representing 49.5 percent of sworn officers, which far exceeds the goal of 10 percent of the patrol force for the District 19 Community Services Board Region. Statewide the goal is 25 percent of the sworn officers trained and this aligns with the statewide initiative.

To enhance the CIT program and to help individuals in crisis get appropriate services, District 19 CSB used retained agency funds to hire a part-time Jail Diversion Coordinator to work on developing a CIT Crisis Assessment/Drop-Off Center in March 2012. In February 2013, the John Randolph Foundation awarded \$5,200.00 to assist individuals in crises that were unable to afford psychiatric medication through an Emergency Medication Assistance Grant. As the program grew, the part-time Jail Diversion Coordinator position became a full-time Jail Diversion Special Projects Manager position. The Crisis Assessment Center (CAC) began operating at John Randolph Hospital on a limited basis on April 9, 2013. The center is licensed and affiliated with a Human Rights Committee. A \$100,000.00 award was received from the Cameron Foundation for mental health staffing (a full-time clinician and PRN staff clinical staff). In September 2013, the CAC began hiring staff allowing operations to expand to 13 hours per day.

In addition, the Office of the Attorney General asset forfeiture grant funds was awarded to the city of Petersburg Police Department in the amount of \$289,860.00. The grant funds go towards CIT training of 10/7/365 security at the CAC, which will allow us to work towards establishing transfer custody to our Law Enforcement Officers. Bonnie Currie is the CIT Training Coordinator.

IX. New Business

Item A: FY 15 Local Funding Requests – Board members were given calculations for FY 15 Local Funding Requests. Mr. Hubbard reviewed the calculations explaining that the Board did not request an increase last year, but some locations fell behind so those localities will show an increase. The Board is requesting a three percent increase for FY 15 to cover cost of living and salaries. This is the first time in three years that the Board has requested an increase in funding.

MOTION: Mr. Hunter made the motion to accept the revised FY 15 local funding requests to localities as presented.

Seconded by: Mr. Weigel

Motion carried.

X. Informational Items

A. Financial Report – Mr. Hubbard reviewed the financial report for informational purposes.

B. Staff Advisory Committee Minutes – Staff Advisory Committee Minutes were provided for informational purposes. Board Members were invited to attend the upcoming All Staff Meeting to be held on December 13, 2013, at the Holiday Inn in Colonial Heights.

C. Article on Emergency Custody Orders – Mr. Hubbard presented a brief overview regarding recent articles on Emergency Custody Orders. He explained that CSB's are only one part of the legislative bureaucratic process. The State will step up to make sure state beds are available. Eastern State Hospital and Northern Virginia refuse TDO's and we get their people in our area. We notify Central State Hospital in writing of the TDO. At the fourth hour if we have found a bed, they will be taken to CSH at the sixth hour. We have had a very good relationship with Central State Hospital over the years.

XI. Executive Session – Legal/Personnel – None

XII. Adjournment

MOTION: Mr. Robinson made the motion to adjourn the meeting.

Seconded by: Ms. Randolph

Motion carried.

There being no further business, the meeting was adjourned at 6:47 p.m.

Lance Forsythe 1/23/14
Col. Lance Forsythe (Date)

Lisa Newby 1/23/14
Lisa Newby, Recorder (Date)