

District 19 Community Services Board held a regular meeting of the Board of Directors on Thursday, September 26, 2013 at 6:00 p.m. at 20 West Bank Street, Petersburg, Virginia 23803.

I. The Chairman, Col. Lance Forsythe, called the meeting to order at 6:00 p.m. The Chairman introduced new Board members Sherry Saunders from Emporia, Shel Bolyard-Douglas from Prince George County, and W. Joe Green from Colonial Heights. He also introduced new Board counsel Roger Wiley.

II. Roll Call:

PRESENT: Col. Lance Forsythe Cornell Prince, II
Isabel Vartanian Rhonda Greene
W. Joe Green Frances Randolph
Sherry Saunders Shel Bolyard-Douglas
Roger Wiley Phyllis Moore-Tolliver
Ronald Washington

EXCUSED: Willadean Harrison Kenneth Robinson
Carolyn Thompson John Weigel
Ray Spicer Donald Hunter
Patricia Harper Stephanie Parker

III. Approval of Minutes

MOTION: Mr. Green made the motion to approve the minutes of the May 23, 2013 meeting as presented.

Seconded by: Mr. Washington

Motion carried.

IV. Public Comments – Mr. Hubbard introduced new members of the Leadership Team. Jennifer Kirkland was hired as the new Director of Operations and Monique Yates was hired as the new Director of MIS. The Chairman wished them well in their new positions.

V. Service Recognition – Mr. Hubbard presented Imoni Woodberry, Residential Coordinator, with her award as “Employee of the Month” for September 2013.

VI. Election of Vice Chair – The Chairman opened the floor for nominations for Vice Chair.

MOTION: Mr. Prince made the motion to elect Dr. Phyllis Moore-Tolliver as Vice Chair.

Seconded by: Ms. Rhonda Green

Motion carried.

VII. Old Business

VRS Virginia Local Disability Program – The Board was provided an overview of the options regarding the Long Term Disability Program by Roger Higgins and Philip Saul of Digital Benefit Advisors on the options currently available to the Board. After a detailed discussion, the Board opted out of the VRS VLDP and will secure a comparable plan on the open market based on recommendations from Digital Benefit Advisors.

MOTION: Mr. Green made the motion to opt out of the VRS Long Term Disability Plan and motioned to adopt the visual recommendation to go with the The Standard as proposed.

Seconded by: Mrs. Bolyard-Douglas

Motion carried.

VIII. New Business

Fee Schedule Updates – Medicaid and Medicare rates have changed. The agency made several changes in rates to keep up with Medicaid/Medicare rate changes. Rates will be adjusted for selected services. It will not have a huge impact on insured or uninsured consumers. Rates will go retroactive to July 1, 2013.

MOTION: Ms. Greene made the motion to approve the fee schedule updates retroactive to July 1, 2013.

Seconded by: Mr. Green

Motion carried.

IX. Informational Items:

Item A. Financial Report - Provided for informational purposes. Mr. Hubbard reviewed the June and July financial reports with the Board and stated we had a surplus due to the timing effect of billing and collecting fees.

Item B. SAC Minutes – Provided for informational purposes.

Item C. Medicaid Managed Care Update – On December 1, 2013, Magellan Behavioral Health will take over Medicaid as the manager of behavioral health authority for Medicaid services in Virginia. That means that they will be responsible for determining eligibility, along with the state, and will handle authorizations for anyone getting Medicaid services.

Item D. – Healthcare Reform Readiness Assessment – Mr. Hubbard brought the assessment to the Board for information purposes. He encouraged the Board to look it over. With the legislation that passed a few years ago, there was a flurry of guidance from stakeholders and advocacy groups about what providers should do to prepare for healthcare reform. The National Council for Behavioral Health, now known as The National Council, is a group CSB's across the nation or community health centers look to for guidance and literature along these areas. One of the things they put out was this assessment tool to help providers determine where they were in terms of being ready for healthcare reform and the impact it will have on them. The score sheet spells out the list of elements that The National Council states that a high performing agency is going to need in the new healthcare environment.

Item E. 2014 - 2015 Strategic Plan – Mr. Hubbard presented this item strictly for informational purposes. He plans to present an overview of this plan in October. He asked to Board to present any questions they may have regarding certain objectives and goals to him before the next meeting, and he would provide that information, but will go more in-depth. District 19 historically has a Strategic Plan, but this is just the latest version. There are many changes that have come in the last few months rather than years which are impacting our organization.

Item F. Monthly Outcomes Report Overview – It has been two years since District 19 implemented electronic health records. We have sent our general ledger and various data to the Department of Mental Health. We hope that one day we can receive feedback on how we compare to other CSB's regarding performance issues. We would like to come up with a series of benchmarks that

will be tracked and provided to the Board on a monthly basis. Some things can be provided quickly, but other things are still a work in progress. The Board was encouraged to think about things they feel would be of value to them as a board member. It can then be assessed as to the impact of collecting the information and reporting out. However, as we continue to develop this, we do not want to add extra administrative burden to the direct care staff. Mr. Green asked about measuring retention of services. The interest is in tracking when they start, why they stop, numbers, and reasons why case was closed. This will be brought back to the Board by January 2014.

Item G. Certificate of Appreciation – J.O.B.S. Program – Mr. Hubbard presented to the Board a Certificate of Appreciation from the J.O.B.S. Program. Our board member, Mr. John Weigel was instrumental in getting this program started. District 19 has supported this program financially and in manpower. This program has been a success and we are proud to continue in a small way to participate with these localities.

Item H. Crisis Assessment Center Update – District 19 applied for a federal grant to create a Crisis Intervention Team (CIT) in which is police officers throughout our community undergo a 40 hour training designed to educate officers about people with mental illness. Officers are trained how to be able to spot and deal with those situations with much more positive outcomes. The grant presented by the Cameron Foundation is in its fourth and final year, and we have received \$75,000.00 a year. Over the past several years, District 19 has wanted to expand the jail diversion type to include a Crisis Assessment Center (CAC). Through collaboration with John Randolph Hospital we now have that space for the CAC. During the summer, John Randolph Hospital decided they could find funding for security so that people could be brought to the center, dropped off, and staff could determine if they needed to be TDO'd or diverted to treatment. The Cameron Foundation awarded District 19 \$100,000.00 to do that. In addition, the Petersburg Police Department applied for the Attorney General Grant (which D19 helped write) and was successful in being awarded \$290,000.00. In four years, District 19 has been awarded \$700,000.00 in grant funds to support jail diversion activities which are intended to divert nonviolent, mentally ill individuals from the criminal justice system into treatment. Hopefully, as we see success people will see a need to fund these types of programs. This item will continue to be brought to future Board meetings to give an overview of how things are going.

X. Executive Session – Legal/Personnel – None.

XI. Adjournment

MOTION: Dr. Moore-Tollier made the motion to adjourn the meeting.

Seconded by: Ms. Randolph

Motion carried.

There being no further business, the meeting was adjourned at 7:30 p.m.

Col. Lance Forsythe (Date)

Lisa Newby, Recorder (Date)