

District 19 Community Services Board held a regular meeting of the Board of Directors on Thursday, December 6, 2012, at 6:00 p.m. at 20 West Bank Street, Petersburg, Virginia 23803.

I. Col. Lance Forsythe called the meeting to order at 6:00 p.m. He welcomed all the members present to the December meeting.

II. Roll Call:

PRESENT: Lance Forsythe Raenord Walker
Carolyn Thompson Ray Spicer
George Pugh Isabel Vartanian
John Weigel Rhonda Greene
Cornell Prince, II Ronald Washington
Mary Bagshaw Kenneth Robinson
Frances Randolph Phyllis Moore-Tolliver
Patricia Harper Ray Lupold

ABSENT: Willadean Harrison Donald Hunter
Stephanie Parker

III. Approval of the Agenda

MOTION: Ms. Thompson made the motion to approve the agenda as amended.

Seconded by: Mr. Weigel

Motion Carried.

IV. Approval of Minutes

MOTION: Mr. Robinson made the motion to approve the minutes of the October 25, 2012 meeting as presented.

Seconded by: Ms. Randolph

Motion Carried.

V. Public Comments

Mr. Kenneth Robinson commended Sherri Diven, Director of Child and Adolescent Services, for the great job she did as guest speaker on December 4, 2012 at the Crater Intercommunity Transition Council. Ms. Diven presented an overview of mental health issues in children, and an overview of the DSM-IV.

VI. Recognition of Employees

Susan Coe, Reimbursement Supervisor, was recognized as Employee of the Month for October. Susan is responsible for billing services provided to District 19 consumers. Billing depends on service providers entering services into Profiler. If any billing issues arise, Susan is always professional in her response to these issues. She has contributed greatly to the success of District 19 as a whole, and has been instrumental to implementing Profiler.

Pauline Gilbert, HR Associate II, was recognized as Employee of the Month for November. Pauline has worked very hard to keep the Human Resources Department running smoothly and efficiently. She stepped up and maintained the duties of the Lead HR Associate during the absence and subsequent resignation of the incumbent of that position. Pauline continued to provide assistance to the new HR Supervisor while she transitioned from her role as Administrative Assistant. Pauline has handled the increase in workload without complaining, maintained her positive attitude, continued to provide excellent customer service, and kept a good rapport with staff.

VII. Old Business - None

VIII. New Business

Item A. FY14 Local Funding Requests – Mr. Hubbard reviewed the Local Funding Requests with the Board. District 19 will not ask for any additional funding, but will ask the localities for the same amount as the FY14 requests.

MOTION: Mr. Robinson made the motion to ask the localities to provide the same funding as the FY14 Local Funding Requests.

Seconded by: Mr. Weigel

Motion Carried.

Item B. Medicaid Expansion Resolution – Mr. Hubbard presented the Board

with a request from the VACSB asking all its members for support from their localities to approve support of Medicaid Expansion in Virginia. Virginia is 47th

out of the 50 states in Medicaid eligibility rate. If Virginia does not opt in to expand, our Federal tax dollars will go to support other states. With the Affordable Care Act, more of the consumers we serve will be eligible for Medicaid.

MOTION: Mr. Weigel made the motion to proceed on behalf of the Board to go forward with Medicaid Expansion.

Seconded by: Mrs. Bagwell

Motion Carried.

IX. Informational Items

A. Needs Assessment Survey - Mr. Hubbard reviewed the Needs Assessment Survey responses with the Board, clarifying graphs and illustrations. The Board will go forward with this for the Strategic Plan for next year.

B. Financial Report – Provided for informational purposes. Mr. Hubbard reviewed the financial report with the Board.

C. Staff Advisory Committee Minutes – Minutes were provided for informational purposes. The Sick Leave Bank policy was explained.

D. Draft Poster – A sample of a poster being designed for District 19 CSB was presented to the Board for review. The poster will be laminated in various sizes to place in District 19 localities.

E. Internal Audit Status Report – Mr. Hubbard reported that we are making good progress on the report with 62.5 percent being completed.

X. Nominating Committee Recommendations - Ms. Bagwell chaired the Nominating Committee to recommend officers to serve on the Board of Directors for 2013. The committee recommended Lance Forsythe as Chairman of the Board, George Pugh as Vice-chairman, and Willadean Harrison as Treasurer. Board officers will be voted on in January 2013.

XI. Executive Session – Legal/Personnel – None

XII. Adjournment

MOTION: Ms. Bagwell made the motion to adjourn the meeting.

Seconded by: Mr. Robinson

There being no further business, the meeting was adjourned at 6:50 p.m.

Col. Lance Forsythe, Chair (Date)