

District 19 Community Services Board held a regular meeting of the Board of Directors on Thursday, February 23, 2012 at 6:00 p.m. at 20 West Bank Street, Petersburg, Virginia 23803.

**I.** Col. Lance Forsythe called the meeting to order at 6:00 p.m.  
He welcomed all the members present to the February meeting.

**II. Roll Call:**

<b>PRESENT:</b>	Lance P. Forsythe, Chair	Mary Bagshaw
	Carolyn Thompson	Phyllis Moore-Tolliver
	Willadean Harrison	Kenneth J. Robinson
	George Pugh	Ronald Washington
	John Weigel	Isabel Vartanian
	Rhonda Greene	Frances Randolph
	Donald Hunter	Ray Lupold

<b>ABSENT:</b>	Raenord B. Walker	Cornell Prince, II
	Ray Spicer	Patricia Harper
	Stephanie Parker	

**III. Approval of the Agenda**

**MOTION:** Ms. Bagshaw made a motion to approve the agenda as amended.

Seconded by: Mr. Robinson

Motion carried.

**IV. Approval of the Minutes**

**MOTION:** Mr. Hunter moved to approve the minutes of the January, 2012 meeting as presented.

Seconded by: Ms. Thompson

Motion carried.

**V. Public Comments – None**

**VI. Recognition of Employees**

Mr. Hubbard recognized February Employee of the Month, Shahna Williams.

**VII. Old Business – None**

**VIII. New Business**

**A. Allocation of Funding for Jail Diversion** – Mr. Hubbard asked the Board to authorize the use of \$100,000 in available unrestricted fund balances to supplement the CIT federal grant funds in order to hire a Jail Diversion Coordinator and serve as start up funding for new Jail Diversion projects. This new position will be funded for the next two years with these funds. The person hired for this position will be required to develop new funding streams in order to maintain this position past FY14. The current CIT Coordinator position will be reorganized as of July 1, 2012. Currently we are eligible for two additional renewals of the CIT federal grant which would provide another \$150,000 through FY14 to support these initiatives.

**MOTION:** Mr. Weigel moved that the Board authorize of \$100,000 in available unrestricted fund balances to fund the new position of Jail Diversion Coordinator through FY14.

Seconded by: Ms. Vartanian

Motion carried.

**IX. Informational Items**

**A. Financial Report** – Provided for informational purposes.  
Mr. Hubbard reviewed the financial reports with the Board.

**B. Staff Advisory Committee Minutes** – There were no SAC Minutes

**C. VICAP Report** – Mr. Hubbard reviewed the VICAP report with the Board.

**X. Board Comments - None**

**XI. Executive Session**

**MOTION:** At 6:36 pm Mr. Hunter moved to go into Executive Session under direction of Chapter 37 of the Virginia Freedom of Information Act, §2.2.3712 of the Code of Virginia to discuss personnel and legal matters.

Seconded by: Ms. Bagshaw

Motion carried.

MOTION: At 6:58 pm Mr. Weigel moved to reconvene regular session.

Seconded by: Mr. Robinson

Motion carried.

The Chairman announced an Executive Session was held in accordance with Chapter 37 of the Virginia Freedom of Information Act, § 2.2.3712 of the *Code of Virginia*. A roll call was taken certifying that to the best of each Board member's knowledge only public business matters lawfully exempted from open meeting requirements, and only such public business matters as were identified in the motion by which the executive session was convened were heard, discussed or considered in the meeting.

Lance P. Forsythe – yes  
George Pugh – yes  
Isabel Vartanian – yes  
Mary Bagshaw – yes  
Phyllis Moore-Tolliver – yes  
Frances Randolph – yes  
John Weigel – yes  
Kenneth Robinson – yes  
Donald Hunter – yes  
Carolyn Thompson – yes  
Rhonda Greene – yes  
Ronald Washington – yes  
Willadean Harrison – yes

**XI. Adjournment:**

MOTION: Mr. Hunter made the motion to adjourn the meeting.

Seconded by: Mr. Pugh

Motion carried.

There being no further business, the meeting adjourned at 6:59 p.m.

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Col. Lance Forsythe, Chair

(Date)