

District 19 Community Services Board held a regular meeting of the Board of Directors on Thursday, January 27, 2011 at 6:00 p.m. at 20 West Bank Street, Suite 6, Petersburg, Virginia.

I. John Weigel called the meeting to order at 5:58 p.m.
He welcomed all the members present to the January meeting.

II. Roll Call:

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| PRESENT: | John H. Weigel, Chair | Rhonda Greene |
| | Raenord B. Walker | Mary B. Bagshaw |
| | Willadean C. Harrison | Kenneth J. Robinson |
| | Shel Bolyard-Douglas | Donald Hunter |
| | George W. Pugh | Judy Lyttle |
| | Lance P. Forsythe | Phyllis Moore-Tolliver |
| | Isabel Vartanian | Patricia Harper |
| | Cornell Prince, II | H. Martin Robinson |
| | Ronald Washington | |
| EXCUSED: | Carolyn Thompson | |

II. Approval of the Agenda

Mr. Weigel requested a motion to amend the agenda as presented. He requested that "Item V. Nominating Committee Report and Election of Officers" be removed from the Agenda for this meeting, and instead only a report of the progress of the Nominating Committee will be given.

MOTION: Mr. Hunter moved to approve the amended agenda.

Seconded by: Mr. Robinson

Discussion on the Motion - Ms. Bagshaw stated that she felt the Board needed to know the reason for this change to the agenda. She said that she has served on several committees while being on this board and this is the first time her integrity has come into question. She continued that [the Board] is here to represent the localities and District 19 and whatever capacity is best for those localities and District 19. She stated she feels that the committee did a great job and had a great meeting. As Chairman of the committee, she stated she tried to be impartial and abstain from certain portions of it. Mr. Weigel stated that he would like to bring that discussion forward and asked for a vote on the motion.

Motion carried.

III. Nominating Committee Progress Report

Mr. Weigel presented a status report of the Nominating Committee. He stated that he had appointed a committee in November, and that the Committee had done a very good job. After the committee had met, Mr. Robertson, legal counsel for District 19, researched the legality of a Nominating Committee and what happens if the Nominating Committee considers for office a family member of a person serving on the Nominating Committee. Mr. Robertson stated that he also contacted the executive director of the Conflict of Interest Advisory Counsel of Richmond and she stated that it was, in fact, a conflict of interest. Mr. Robertson stated that he then passed this information on to Mr. Weigel. Mr. Weigel stated that after discussing it with Mr. Robertson and the Nominating Committee, he decided to appoint a new Nominating Committee to be sure there is no conflict. He asked that the new committee present their report during the March Board of Directors meeting. Mr. Weigel stated that in no way was this a reflection on any one, either on the board or the committee, on their integrity. He thanked the first committee for their hard work. He then opened the floor for discussion.

Ms. Bagshaw stated that both she and Ms. Bolyard-Douglas (her daughter) represent two different localities. Any votes or nominations should be considered on the locality basis and not on the personality basis and they should not have any restrictions for anything they participate in as long as they are on the Board. Mr. Weigel stated that there was never any question about that.

Mr. Robinson asked if this would exclude them from serving on the Nominating Committee as long as both of them are on the Board. Mr. Robertson stated that as long as the potential exists for the nomination of a family member, it would be best for neither of them to serve on the Nominating Committee.

Mr. Weigel then appointed the second Nominating Committee. Mr. Hunter will serve as Chair of the Committee, and Ms. Harrison and Mr. Walker will serve as members of the Committee. Mr. Weigel asked that they present their report to the Board in February. Mr. Hunter stated that if anyone is interested in any of the open positions, they should contact either Mr. Hunter or Mr. Hubbard's office.

Mr. Weigel then turned the meeting over to the Vice-Chairman, Col. Forsythe.

IV. Approval of the Minutes

MOTION: Rev. Pugh moved to approve the minutes of the December 2, 2010 meeting as presented,

Seconded by: Mr. Robinson

Motion carried.

V. Public Comments—There were no Public Comments.

VI. Recognition of Employees

Mr. Hubbard recognized Employee of the Year, Nannette Singleton, and January Employee of the Month, Torri White.

VII. Proposed New Chapter of Associate of Retarded Citizens Anita Dommert and Becky Farthing

Ms. Dommert and Ms. Farthing spoke about a proposed new chapter of ARC. They detailed the plans for the ARC and what they hoped to accomplish. Ms. Dommert stated that they wish to have a close working relationship with District 19 in providing resources to help families find the support they need. The primary focus for the local chapter is Advocacy, vocational employment, family support and educational workshops. Col. Forsythe offered to provide a letter of support to the organization. Ms. Dommert will provide Mr. Hubbard the name and address of the person to whom to address the letter of support.

VIII. Old Business

A. Item A. – Proposed Changes to Human Rights Plan, Dangerous Behavior, and Behavioral Emergency Policies

Mr. Hubbard reviewed the changes to the policies with the Board. .

MOTION: Mrs. Bolyard-Douglas moved to approve changes the Human Rights Plan, Dangerous Behavior Policy, and Behavioral Emergency Policy as proposed.

Second by: Ms. Vartanian

Motion carried.

IX. Informational Items

A. Financial Report – Provided for informational purposes.

Mr. Hubbard reviewed the financial reports with the Board. He stated that through the 5 months we are below budget in both expenditures and revenue.

B. Staff Advisory Committee Minutes – Provided for informational purposes.

Ms. Bolyard-Douglas asked about an item in the Staff Advisory Committee minutes regarding signage for District 19 that better identifies our offices to the public. Mr. Hubbard stated the Leadership Team agreed that this was something that should be addressed for all offices that need it.

C. Legislative Update – Provided for informational purposes.

Mr. Hubbard reviewed the legislative priorities of the Virginia Association of Community Services Board.

D. Jessica's Dream Update

Mr. Hubbard stated that we have learned of a program/retreat provided by Ft. Lee to returning soldiers and the family members. This program is called "Strong Bonds." Chaplain Joseph Giblisco was scheduled to speak with the Board about this program, but had a conflict in his schedule. Mr. Hubbard invited him to speak with the Board at the next meeting.

E. FY 2010 Audit Report – Provided for informational purposes.

Mr. Hubbard reviewed the FY 2010 Audit Report. He noted that our change in fund balance was positive.

F. VACSB Annual Report – Provided for informational purposes.

Mr. Hubbard stated that there are several success stories profiled in this year's VACSB Annual Report.

X. Adjournment:

MOTION: Mr. Hunter made the motion to adjourn the meeting.

Seconded by: Mr. Robinson

Motion carried.

There being no further business, the meeting adjourned at 7:02 p.m.

John Weigel, Chair (Date)

Col. Lance Forsythe, Vice-Chair (Date)