

District 19 Community Services Board held a regular meeting of the Board of Directors on Thursday, October 28, 2010 at 6:00 p.m. at 20 West Bank Street, Suite 6, Petersburg, Virginia.

- I.** John Weigel called the meeting to order at 6:01 p.m.
Mr. Weigel welcomed Ms. Judy Lyttle to the board.
A prayer was led by Rev. George W. Pugh in memory of Dr. Phyllis Moore-Tolliver's daughter, Jessica Moore.

II. Roll Call:

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| PRESENT: John H. Weigel, Chair | Rhonda Greene |
| Raenord B. Walker | Kenneth J. Robinson |
| Carolyn A. Thompson | Donald Hunter |
| Willadean C. Harrison | Judy Lyttle |
| George W. Pugh | Mary B. Bagshaw |
| Lance P. Forsythe | Patricia Harper |
| Shel Bolyard-Douglas | Stephanie B. Parker |
| Cornell Prince, II | |

III. Approval of the Agenda

MOTION: Mr. Walker moved to approve the agenda with an addition to New Business. The item is budget amendment.

Seconded by: Mr. Prince

Motion carried.

IV. Approval of the Minutes

A corrected copy of the Minutes were handed out during the meeting for review.

MOTION: Mrs. Bagshaw moved to approve the minutes of the September 23, 2010 meeting with a correction to XI, Other Actions. The word voting to change to Nominating.

Seconded by: Mrs. Thompson

Motion carried.

V. Public Comments—Joseph Hubbard thanked Naomi Kaiser for filling in for Christine Gillam. Christine Gillam is Joseph Hubbard’s new assistant and could not attend the meeting tonight.

VI. Recognition of Employees:

Joe presented Nannette Singleton, MH Technician, her award for October Employee of the Month. Nannette spoke of her experience with District 19 and thanked the board for the award.

VII. Board Education Topic-Local Consumer Advocacy Committee:

Doris Robinson provided a brief statement on LCAC. This is a consumer operated committee which meets every other month. Mission and purpose of the LCAC is to make recommendations to District 19 regarding consumer needs and service delivery as well as promote community awareness, education of mental illness, mental retardation and substance abuse. Doris introduced James Brown, Chair of LCAC. Mr. Brown gave a brief description of his duties as Chair.

VIII. Old Business.

A. Nominating Committee

The members of the Nominating Committee are:

Mary Bagshaw

Carolyn Thompson

Ronald Washington

The members have been asked to bring nominations to the January board meeting.

B. Proposed Changes to D19 By-Laws

1. Removing the sentence “No Officer may serve more than two consecutive terms in the same office” in Article VI, Section 3.

MOTION: Mrs. Bagshaw moved to approve the change to Article VI, Section 3 of the District 19 By-Laws.

Seconded by: Mr. Robinson

Motion carried.

2. Changing Article VII, Section 1 to read, “Eight scheduled meeting shall be held during the course of the year in September, October, December, January, February, March, April, and May. This change reflects the current practice of the Board.

MOTION: Mrs. Thompson moved to approve the change to Article VII, Section 1 of the District 19 By-Laws.

Seconded by: Mrs. Bagshaw

Motion carried.

3. Removing in Article VII, Section 4 the sentence "In the event that a regularly scheduled meeting is absent a quorum and there is business that required immediate attention, the Chairperson may elect to conduct a vote via telephone". Virginia Code does not allow the Board to do vote via telephone.

MOTION: Mrs. Bolyard-Douglas moved to approve the change to Article VII, Section 4 of the District 19 By-Laws.

Seconded by: Mr. Robinson

Motion carried.

Mr. Hubbard also noted the By-Laws are to be reviewed by Mr. Robertson, the Board Attorney. He will be reviewing the By-Laws to ensure they are in compliance with Federal Laws, specifically the Freedom of Information Act.

IX. New Business.

A. Items A. – FY12 Local Funding Request

Mr. Hubbard proposed requesting the same funding from the localities as was requested in FY11. Some of the localities had decreased their funding to District 19 last year. Mr. Hubbard is requesting the funds be restored to previous contributions.

Motion: Mrs. Bolyard-Douglas moved to approve the local funding requests as proposed.

Second: Mrs. Lyttle.

Motion Carried.

B. Items B. –Budget Amendment

Mr. Hubbard proposed a new budget line item called, "Jessica's Dream". This line item would be for \$5000.00. The funds would be used to create welcome home packages for not only soldiers returning from deployment but their spouses and children.

Motion: Mrs. Bolyard-Douglas moved to approve the budget amendment requests as proposed.

Second: Mrs. Bagshaw.

Motion Carried.

Mrs. Parker stated the Ft. Lee Army Community Services team could help facilitate getting the packages to the soldiers.

X. Informational Items:

- A. Financial Report** – Provided for informational purposes.
Mr. Hubbard stated a new process has been up into place to help track the SPO funds. The agency is within the time frame to request adjustments.
- B. Staff Advisory Committee Minutes** – Provided for informational purposes.
Mr. Hubbard described SAC for the new board members. He also discussed the staff directory which is only accessible to District 19 staff and included a picture of the staff member.

XI. Board Member Comments:

Carolyn Thompson discussed the Juvenile Community Task Force in Colonial Heights and thanked D19 staff for their participation.

Lance Forsythe stated he was looking forward to board meetings in the new Emporia Office and looked forward to other board members join the community.

Stephanie Parker requested a list of email addresses for board members to invite them to events at Ft. Lee. The next event is on November 6th. It is a Survivor Outreach Run in memory of Soldiers Lost of any United State war.

Donald Hunter reiterated his concurrence with the budget proposals.

Mrs. Lyttle announced that Surry County was among the top 100 communities to rise youth. This recognition was from the America Promise Group. She also invited board members to attend the December 11 Parade in Surry.

Mr. Walker stated Colonial Heights has a new City Manager and offered to advocate for restored funding for District 19.

Mr. Robinson has been meeting with D19 Children & Adolescent staff and wanted to thank them for their hard work.

Mr. Weigel asked Mr. Hubbard to include in the next board meeting an update on the CIT training Mr. Hubbard attended.

Mr. Hubbard stated District was in the process of hiring a CIT Coordinator. He also stated the agency was looking at the Drop-off centers in Virginia Beach for officers to take people who seem to present as having mental illness.

XII. Adjournment:

MOTION: Mrs. Thompson made the motion to adjourn the meeting.

Second: Mr. Prince.

Motion carried.

There being no further business, the meeting adjourned at 7:04 p.m.

John Weigel, Chair

(Date)