

District 19 Community Services Board held a regular meeting of the Board of Directors on Thursday, April 22, 2010 at 6:00 p.m. at 20 West Bank Street, Suite 6, Petersburg, Virginia.

I. Shel Bolyard-Douglas called the meeting to order at 6:01 p.m.

II. Roll Call:

PRESENT: Shel Bolyard-Douglas, Chair	Kenneth J. Robinson
Raenord B. Walker	Marion Wilkins
Carolyn A. Thompson	Isabel Vartanian
Willadean C. Harrison	Rhonda Greene
George W. Pugh	Patricia Harper
Lance P. Forsythe	Donald Hunter
John H. Weigel	H. Martin Robertson, Board Counsel
Cornell Prince, II	

III. Approval of the Agenda

MOTION: Shel Bolyard-Douglas requested a section for board member comments be added after the Executive Session.

Motion carried.

IV. Approval of the Minutes

MOTION: Mr. Forsythe moved to approve the minutes of the March 25, 2010 meeting as presented.

Seconded by: Mr. Weigel

Motion carried.

V. Public Comments – The board chair welcomed returning board member Donald Hunter representing Prince George County.

VI. Recognition of Employees:

Joe recognized Hope Richardson, ES Therapist, for her award for April Employee of the Month.

VII. FY 2011 Proposed Budget Overview

Joe discussed the analysis of expense line items. Also discussed the closing of the Therapeutic Day Treatment closing and the effect it would have on the budget. Joe thanked Lisa Clark, Finance Director for her hard work in preparing the budget.

VIII. Old Business. There was no old business.

IX. New Business.

A. Sam Bush

Sam Bush passed away on Monday, April 19th. He was Director of Social Services in Emporia and had previously served on the board. There was a moment of silence in memory of Sam. The board sent a donation to the Emporia Rescue Squad in memory of Sam Bush.

X. Information Items

Info Item A – Financial Report – Provided for informational purposes.

Info Item B – Staff Advisory Committee Minutes – Provided for informational purposes

Info Item C – 2009 Annual Report- Provided for informational purposes. Joe discussed the success stories in the report.

XI. Executive Session

MOTION: At 6:45 p.m. Mr. Forsythe moved to go into Executive Session under direction of Chapter 37 of the Virginia Freedom of Information Act, §2.2.3712 of the *Code of Virginia* to discuss personnel and legal matters.

Seconded by: Mr. Weigel

Motion carried.

MOTION: At 7:00 p.m. Mr. Robinson moved to reconvene regular session.

Seconded by: Mrs. Thompson

Motion carried.

The Chairman announced an Executive Session was held in accordance with Chapter 37 of the Virginia Freedom of Information Act, § 2.2.3712 of the *Code of Virginia*. A roll call was taken certifying that to the best of each Board member's knowledge only public business matters lawfully exempted from open meeting requirements, and only such public business matters as

were identified in the motion by which the executive session was convened were heard, discussed or considered in the meeting.

Raenord B. Walker – yes

Isabel Vartanian – yes

Carolyn A. Thompson – yes

John H. Weigel – yes

Willadean C. Harrison – yes

Cornell Prince II – yes

Shel Bolyard-Douglas – yes

Kenneth J. Robinson – yes

Lance P. Forsythe – yes

Marion Wilkins – yes

George W. Pugh – yes

Donald Hunter - yes

MOTION: Rev. Pugh made the motion to approve the Executive Directors performance evaluation as submitted by the Evaluation Committee.

Seconded by: Mr. Prince

Motion carried unanimously.

XII. Board Member Comments:

Board members thanked Joe for the excellent job he has been doing at District 19.

XIII. Adjournment:

MOTION: Mr. Hunter made the motion to adjourn the meeting

Second: Mr. Robinson

Motion carried.

There being no further business, the meeting adjourned at 7:07 p.m.

Shel Bolyard-Douglas, Chair

(Date)