

DISTRICT 19 COMMUNITY SERVICES BOARD

MENTAL HEALTH, INTELLECTUAL DISABILITY and SUBSTANCE USE SERVICES

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Jennifer Tunstall, LCSW
Executive Director

Melissa DeVault, MS
Director of Operations

District 19 Community Services Board held a regular meeting of the Board of Directors on Thursday, February 25, 2021, at 6:00 p.m. via video conference via Zoom.

- I. The Chair, Brenda Ebron-Bonner, called the meeting to order at 6:03 p.m.
- II. **Opening Statement by the Executive Director:** This Public Meeting of District 19 Board of Directors is being conducted remotely consistent with Governor Northam's Executive Order 53 and 55, due to the current State of Emergency in the Commonwealth given the outbreak of the novel coronavirus.

In order to mitigate the transmission of the virus and reduce risk of COVID-19 illness, we have been advised and directed by the Commonwealth to suspend public gatherings. The nature of the declared emergency makes it impracticable or unsafe to assemble a quorum in a single location. For this meeting, the Board is convening **via Zoom** as posted on D19's website identifying how the public may join.

III. Roll Call:

PRESENT: Brenda Ebron-Bonner Natachia Randles
Shamika Lewis Daphne Turner
Gary Talley Shel Bolyard-Douglas
Jean Grim Kenneth Robinson
William Hagy Frances Randolph
W. Joe Green Danielle Powell, P.C.

ABSENT: Mark Shiflett Ray Spicer

IV. Approval of Agenda

MOTION: Mr. Robinson made the motion to approve the agenda with the correct date of February 25, 2021.

Seconded by: Mr. Talley

Motion carried

- PARTICIPATING MEMBERS -

Colonial Heights
(804) 520-7210

Dinwiddie
(804) 469-3746

Emporia/Greenville
(434) 348-8900

Hopewell/Prince George
(804) 541-8660

Petersburg
(804) 862-8002

Surry
(757) 294-0037

Sussex
(804) 834-2205

Roll Call:

Brenda Ebron-Bonner – Yes	Shamika Lewis – Yes
Daphne Turner – Yes	Shel Bolyard-Douglas – Yes
Jean Grim – Yes	Kenneth Robinson – Yes
Gary Talley – Yes	Natachia Randles – Yes
William Hagy – Yes	

V. Approval of the Minutes

MOTION: Mr. Robinson made the motion to approve the January 21, 2021, Board Meeting minutes as presented.

Seconded by: Mrs. Grim

Motion carried

Roll Call:

Brenda Ebron-Bonner – Yes	Shamika Lewis, - Yes
Daphne Turner – Yes	Shel Bolyard-Douglas – Yes
Jean Grim – Yes	Kenneth Robinson – Yes
Gary Talley – Yes	Natachia Randles – Yes
William Hagy – Yes	

VI. Employee Recognition: Executive Director, Jennifer Tunstall, recognized Antione Hanks, Residential Specialist in the Adult Services Division as Employee of the Month for February 2021. During two episodes of staff needing to be out of the office, Mr. Hanks made sure clients were safe and had medications and food. When there was a delay in some clients getting their medication, he returned to the pharmacy the next day and picked up medications. He also picked up items in the community that the clients needed. Due to Mr. Hanks' vigilance, there were no incident reports recorded. Residents were able to remain safe and keep their medication routine during a stressful time while being short-staffed. District 19 appreciates his hard work and dedication.

VII. Recognition of New Board Member – Mrs. Tunstall introduced and welcomed new Board Member, William Hagy, to the Board of Directors. Mr. Hagy is the new Sussex County Director of Social Services and will be representing Sussex County on the Board. Board members extended a warm welcome.

VIII. Public Comments – *All persons addressing the Board shall sign-in with name and address. Comments shall be limited to five minutes. No person shall be permitted to address the Board of Directors a second time until all others have been heard and no one may speak more than twice on any subject in any meeting. All remarks shall be addressed to the Board as a body. Any person who makes personal, impertinent, abusive, or slanderous statements, or incites disorderly conduct will be asked to leave the premises and or/meeting. – None*

IX. Old Business – None

X. New Business

FOIA Training – Melissa DeVault, Director of Operations, provided a power point presentation on the Freedom of Information Act (FOIA) as a part of orientation for new Board members and annual training for all other Board members. Board members as local officials must comply with FOIA. Agencies supported by public funds must also comply with FOIA. The basic purpose of FOIA ensures citizens ready access to “public records” in the custody of public bodies and ensures free entry to meetings of public bodies where “business of the people” is being conducted. Mrs. DeVault gave the Board an overview of FOIA and how it affects this agency.

XI. Informational Items

A. Diversity and Inclusion Council Presentation – Mrs. Tunstall introduced members of District 19’s Diversity and Inclusion Council to the Board. Jasmine Griffin and Imoni Woodberry provided an overview of the purpose of the Council and its mission. The Council would like to assist in fostering a more welcoming workplace for staff and clients by being able to acknowledge characteristics of people to enhance the services we provide. After the power point presentation, there was a question and answer period. Several Board members thanked members of the Council for doing this, and stated that it is very much appreciated. The Board is glad that this council was developed.

B. Financial Report - Finance Director, Lisa Clark, gave an overview of the YTD report for December 2020. This report was provided for informational purposes.

XII. Closed Session – None


XIII. Adjourn

MOTION: Mr. Green made the motion to adjourn the meeting.

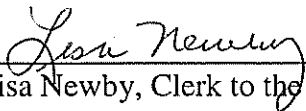
Seconded by: Mr. Robinson

Motion carried

There being no further business, the meeting was adjourned at 7:00 p.m.



Brenda Ebron-Bonner, Chair



Lisa Newby, Clerk to the Board