

DISTRICT 19 COMMUNITY SERVICES BOARD

MENTAL HEALTH, INTELLECTUAL DISABILITY and SUBSTANCE USE SERVICES

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Jennifer Tunstall, LCSW
Executive Director

Melissa DeVault, MS
Director of Operations

District 19 Community Services Board held a regular meeting of the Board of Directors on Monday, October 22, 2020, at 6:00 p.m. on-site and video conference via Zoom.

- I. The Chair, Brenda Ebron-Bonner, called the meeting to order at 6:01 p.m.
- II. **Opening Statement by the Executive Director:** This Public Meeting of District 19 Board of Directors is being conducted in combination with on-site participation and remotely consistent with Governor Northam's Executive Order 53 and 55, due to the current State of Emergency in the Commonwealth given the outbreak of the novel coronavirus.

In order to mitigate the transmission of the virus and reduce risk of COVID-19 illness, we have been advised and directed by the Commonwealth to suspend public gatherings. The nature of the declared emergency makes it impracticable or unsafe to assemble a quorum in a single location. For this meeting, the Board is convening on-site by [telephone conference/video conference **via Zoom**] as posted on D19's website identifying how the public may join.

III. Roll Call:

PRESENT:	Brenda Ebron-Bonner	W. Joe Green
	Ray Spicer	Shamika Lewis
	Daphne Turner	Shel Bolyard-Douglas
	Jean Grim	Kenneth Robinson
	Gary Talley	Danielle Powell, P.C.

ABSENT:	Sherry Saunders	Frances Randolph
	Mark Shiflett	

IV. Approval of Agenda

MOTION: Mr. Robinson made the motion to approve agenda as presented.

Seconded by: Mr. Green

Motion carried

- PARTICIPATING MEMBERS -

Colonial Heights
(804) 520-7210

Dinwiddie
(804) 469-3746

Emporia/Greenville
(434) 348-8900

Hopewell/Prince George
(804) 541-8660

Petersburg
(804) 862-8002

Surry
(757) 294-0037

Sussex
(804) 834-2205

V. Approval of the Minutes

MOTION: Mr. Green made the motion to approve the October 22, 2020 minutes as presented.

Seconded by: Mrs. Bolyard-Douglas

Motion carried

VI. Employee Recognition: Executive Director, Jennifer Tunstall, recognized Dana Moore, as Employee of the Month for October. Dana is the Lead Nurse for the PACT Team at District 19. She works hard to ensure that the needs of the consumers and her team are met. She is highly focused on consumer satisfaction, and in addition to her nursing duties, she will assist consumers with transportation, shopping, interpersonal contact, and any other needs that they have at the time she sees them. She is positive, knowledgeable and a great asset to the team as she inspires those around her to be better clinicians as well as better employees.

VII. Public Comments – *All persons addressing the Board shall sign-in with name and address. Comments shall be limited to five minutes. No person shall be permitted to address the Board of Directors a second time until all others have been heard and no one may speak more than twice on any subject in any meeting. All remarks shall be addressed to the Board as a body. Any person who makes personal, impertinent, abusive, or slanderous statements, or incites disorderly conduct will be asked to leave the premises and or/meeting. – None*

VIII. Prevention Presentation – Pamela McDaniel, Lead Prevention Specialist for District 19, gave the Board an overview of services and activities provided by Prevention Services over the past year. There are strategies on the Performance Contract every year that they had to implement pre-COVID and during COVID 19. However, Prevention had to shift practices, strategies and activities due to the Executive Order. Priority Prevention Strategies for 2020 include Counter Tools for reducing youth tobacco access, Community Coalition Development which involves collaboration with local SA prevention (CAAN-DUU) to reduce substance use among 18-25 year olds, Mental Health Promotion & Suicide Prevention which promotes mental health wellness resources, services and education to reduce rates of suicide, Lock & Talk which is a statewide suicide prevention campaign to reduce rates of suicide by providing resources and education regarding gun and medication safety and storage, and State Opioid

Response (SOR) Grant which is used to respond to needs and challenges related to opioid use disorders and opioid overdose deaths. Pamela was introduced by her Supervisor, Regina Smith.

IX. New Business

- A. New Telepsychiatry Plan with Genoa** – Mrs. Tunstall reminded the Board that we looked at partnering with a vendor to provide Telepsychiatry before hiring a full-time psychiatrist. Now that we have a full-time psychiatrist it necessary to revisit this plan. We need backup for the psychiatrist if he is out for any reason. Presently, we have no one to cover for him. DBHDS put out an RFP and selected a partnership with Genoa as a preferred vendor for telepsychiatry. The way the RFP was written is very beneficial. There is a Standard Contract and Business Associate Agreement. The contract allows for the same hourly rate for both child and adult psychiatry. The plan is to start providing children’s psychiatry as this is a service that we have been unable to provide internally. Our current psychiatrist does not see individuals under the age of 14. We will plan to start with the minimum requirement of eight hours per week for telepsychiatry. Initially, the plan would be to see adults and serve as a backup for Dr. Sood until we build up children’s cases. We would re-evaluate the need for additional hours if the need arises in the future. Genoa will do the recruitment, help with credentialing, there is no separate EHR, and District 19 will not be billed until we have billed for the services. Mrs. Tunstall is asking the Board for approval to move forward to sign contracts/agreements with Genoa as it will take a few months to start. Our attorney will review all contracts and agreements before anything is signed.

MOTION: Mr. Green made the motion to give the Executive Director authorization to move forward with the contract for telepsychiatry as presented.

Seconded by: Mr. Robinson

Motion carried

- B. Appointment of Nominating Committee for D19 Board Officers for 2021** – Board Chair, Mrs. Ebron-Bonner asked for volunteers to serve on the Nominating Committee. Mr. Gary Talley, Mrs. Jean Grim and Ms. Daphne Turner volunteered, and will bring their report back to the December Board meeting.

X. Informational Items

- A. Finance Report** – Finance Director, Lisa Clark gave a brief review of the financial report for August 2020. This report was provided for informational purposes.

Mrs. Tunstall reported to the Board that District 19 received \$80,000 from the landlords to be used on Bank Street building facility needs. This was part of the agreement when we extended the lease. We are using this money to do improvements to the building such as putting in new flooring.

Mrs. Tunstall also reported to the Board that our landlord, Dean McCray, donated a \$250.00 Lowe's gift card to purchase flowers and other items needed to assist with the Kay F. Toombs Memorial Garden that is being completed to the left of the front entrance of this building. We would like to thank Mr. McCray for his generous donation.

- B. CARES Act Funds Request** – Mrs. Tunstall reached out to Kevin Massengill, County Administrator for Dinwiddie County, because they had excess funding from CARES Act for coronavirus PPE. This money has to be spent by December or returned. Mrs. Tunstall shared the spreadsheet of PPE and telehealth items being requested with the Board and associated cost. The spreadsheet was divided by locality as there are other localities involved in the Crater District. We have not received a response yet.

Mr. Green asked Mrs. Tunstall to reach out to the Financial Director in Colonial Heights for assistance as well.

Mrs. Bolyard-Douglas asked Mrs. Tunstall to ask Adult Services staff to look into and explore Senior Isolation and Depression tablet with COVID through the Aging Together Program.

- C. Exhibit D – Performance Measures for the MH Initiative Fund and Exhibit D - Performance Measures for the Substance Abuse Block Grant - Prevention Set-Aside** - These Exhibits are provided for informational purposes so that the Board will be aware of what is going on with the Performance Contract.

These Exhibits are tied to restricted funding as part of the Performance Contract. We are receiving funds and shown how to spend on MH Initiatives. The Block Grant requirements are for peer programs specific use funds and trainings. The Department requires that the Exhibits be signed by the Executive Director and Board Chair and returned. This has been done.

XI. Closed Session – None

XII. Adjourn

MOTION: Mr. Kenneth Robinson made the motion to adjourn.

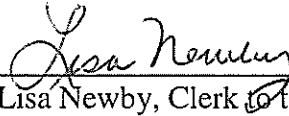
Seconded by: Mr. Talley

Motion carried

There being no further business, the meeting was adjourned at 7:15 p.m.



Brenda Ebron-Bonner, Chair



Lisa Newby, Clerk to the Board