

DISTRICT 19 COMMUNITY SERVICES BOARD

MENTAL HEALTH, INTELLECTUAL DISABILITY and SUBSTANCE USE SERVICES

20 W. Bank Street - Suite 7 • Petersburg, Virginia 23803

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Jennifer Tunstall, LCSW
Executive Director

Melissa DeVault, MS
Director of Operations

District 19 Community Services Board held a regular meeting of the Board of Directors on Thursday, January 24, 2019 at 6:00 p.m. at 20 West Bank Street, Petersburg, Virginia 23803.

I. The Chairman, Donald Hunter, called the meeting to order at 6:00 p.m.

II. Roll Call:

PRESENT:	Donald Hunter	W. Joe Green
	Rose Mastracco	Brenda Ebron-Bonner
	Ray Spicer	Antonio Morgan
	Daphne Turner	Gary Talley
	Capt. Mark Payne	Frances Randolph
	Danielle Powell, P.C.	Phyllis Moore-Tolliver

EXCUSED:	Col. Karen Craig	Sherry Saunders
	Shel Bolyard-Douglas	

III. Approval of Agenda

MOTION: Capt. Payne made the motion to approve the agenda as presented.

Seconded by: Dr. Moore-Tolliver

Motion carried.

IV. Introduction of New Board Members

District 19 Community Services Board welcomed new members to the Board of Directors. Mr. Antonio Morgan, Administrative staff from Loving Family Services, Mr. Gary Talley, Community Services Manager for the Department for the Deaf and Hard of Hearing, and Ms. Daphne Turner, Program Director for HNR Residential Services, Inc. are all representatives for the City of Petersburg.

- PARTICIPATING MEMBERS -

Colonial Heights
(804) 520-7210

Dinwiddie
(804) 469-3746

Emporia/Greenville
(434) 348-8900

Hopewell/Prince George
(804) 541-8660

Petersburg
(804) 862-8002

Surry
(757) 294-0037

Sussex
(804) 834-2205

V. Approval of the Minutes

MOTION: Capt. Payne made the motion to approve the minutes of the January 24, 2019 meeting as presented.

Seconded by: Mr. Green

Motion carried.

VI. Public Comments – Dr. Moore-Tolliver thanked Mrs. Tunstall for attending the Board of Supervisor’s meeting in Sussex County and presenting an overview of services provided by District 19.

Mrs. Ebron-Bonner stated that the Ribbon Cutting Ceremony in Dinwiddie County last week was a success. All of Dinwiddie County departments are now housed in one building.

VII. Recognition of Employees – Mrs. Tunstall recognized Margarita Echavarria as District 19’s Employee of the Year for 2018. Mrs. Echavarria was Employee of the Month for June 2018. She is a Mental Health Case Manager for Adult Services, and the I-Work Vocational Case Management Specialist for the agency. She also serves as the Chair of the Staff Advisory Committee.

VIII. Board Educational Topic – Permanent Supportive Housing (PSH)

Vicky Lewis, Permanent Supportive Housing Coordinator, gave a brief overview of the Permanent Supportive Housing Program called “Housing Now.” Permanent Supportive Housing is quality, affordable, accessible housing and supportive services designed to assist individuals to utilize stable housing as a platform for health, recovery and personal growth. PSH provides comprehensive, intensive services that address the root cause of long-term homelessness (addiction, mental illness, chronic disease and disability). PSH is a nationally recognized, proven and cost-effective solution to the needs of vulnerable individuals with disabilities who are homeless, institutionalized, or at great risk of these conditions. The District 19 PSH Program (Housing Now) is funded by the Department of Behavioral Health and Developmental Services. District 19 has chosen to partner with Commonwealth Catholic Charities (CCC) to accomplish locating housing and supporting the priority population of chronically homeless individuals with serious mental illness. District 19 will provide or connect individuals to needed services and supports. District 19 will also assume responsibilities for administrative duties related to the grant. Individuals must be

18 years of age or older, diagnosed with a serious mental illness and/or substance use disorder, or be chronically homeless to qualify for the program.

IX. Old Business

- A. Strategic Plan Approval** – Last month, the Board was presented with a draft of the Strategic Plan. Tonight, Mrs. Tunstall gave an extensive overview of the Strategic Plan Goals, and objectives for meeting those goals. She is asking for Board approval and adoption of the revised plan.

Board member, Mr. Green, stated that he was impressed with the steps to accomplish the plan. Mrs. Tunstall stated that the plan was set for three years because things change quickly. This plan will allow us to stay on top of things.

MOTION: **Capt. Payne made the motion to adopt the Strategic Plan as presented.**

Seconded by: Mr. Green

Motion carried

- B. Move PSR from Atlantic House to Emporia Clinic** – Mrs. Tunstall explained to the Board that the Psychosocial Rehabilitation PSR program “Atlantic House” located at 215 West Atlantic Street needs to be moved to the Emporia Clinic. The current Atlantic House is the property that we lease and only has space limited to 12 consumers. The Emporia Clinic has capacity for more consumers, and we can increase PSR services. We have an agreement with Southside Regional Jail to provide lunches for a nominal fee, which eliminates the need to build a kitchen to provide meals for consumers. We have given the landlord 90 days’ notice for the old Atlantic House, and plan to move to the new space by mid-April. The Department has been notified and will have to approve the relocation.

MOTION: Mr. Green made the motion to approve the relocation of the PSR program from the Atlantic House to the Emporia Clinic, with meals being provided by the jail.

Seconded by: Ms. Randolph

Motion carried

X. New Business

A. In-house Psychiatric Services Approval – Begin Recruitment in March 2019 – Mrs. Tunstall approached the Board regarding bringing psychiatric services back to District 19. She stated that she would like to start the recruitment for a full-time psychiatrist. However, psychiatrists are difficult to recruit, so we will expand the recruitment to include a Nurse Practitioner to increase the likelihood of filling the position. It is the goal to start providing medical services in July 1, 2019.

B. Highlights/Plans of the new Commissioner of DBHDS – Mrs. Tunstall presented the board with a packet outlining changes the new Commissioner would like to implement within the CSB structure. There are currently five (5) regions in Virginia. The Commissioner would like the regions to be divided into eight (8) regions with lead boards providing oversight of CSB's performance. The reason for sub-regions being consistency, quality, access and accountability. The regional representative group is intended to ensure that regionally tailored solutions are recognized and that the collective group of regional leads should be diverse so that the body of 40 CSBs feels well represented. The regional representative group will communicate effectively, manage services, and explore collaborations. Mrs. Tunstall informed the Board that concerns have been raised to the Commissioner regarding the changes in the CSB structure, and noted that there will likely be major changes to the next Performance Contract.

XI. Informational Items

A. Financial Report – Mrs. Tunstall reviewed the monthly financial report for informational purposes. We are under revenue expectations due to managed care authorizations being a barrier to getting paid. The Authorization Specialist is working denials. Staff vacancies have also been an issue.

B. FY19 Quarterly Board Report (January, 2019) - Report provided for informational purposes. The report gives a summary of services provided by month to each city and county located in District 19's catchment area.

C. Robinson, Farmer, Cox Associates Audit Report - Audit report presented for informational purposes. There were no findings we need to be concerned about. The audit looks good.

D. SAC Minutes - Minutes provided for informational purposes. The last All Staff meeting on December 15, 2018 went well.

XII. Closed Session – None.

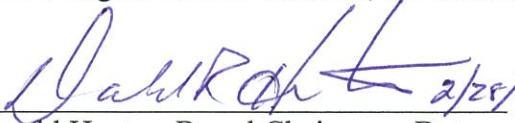
XIII. Adjournment

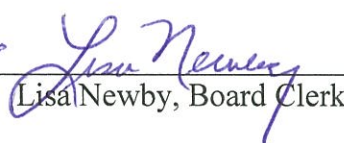
MOTION: Dr. Moore-Tolliver made the motion to adjourn the meeting.

Seconded by Mrs. Ebron-Bonner

Motion carried

There being no further business, the meeting was adjourned at 8:04 p.m.

 2/28/19
Donald Hunter, Board Chairman Date

 2/28/19
Lisa Newby, Board Clerk Date